

**TODDY<sup>®</sup>**

**COLD  
BREW  
SYSTEM**



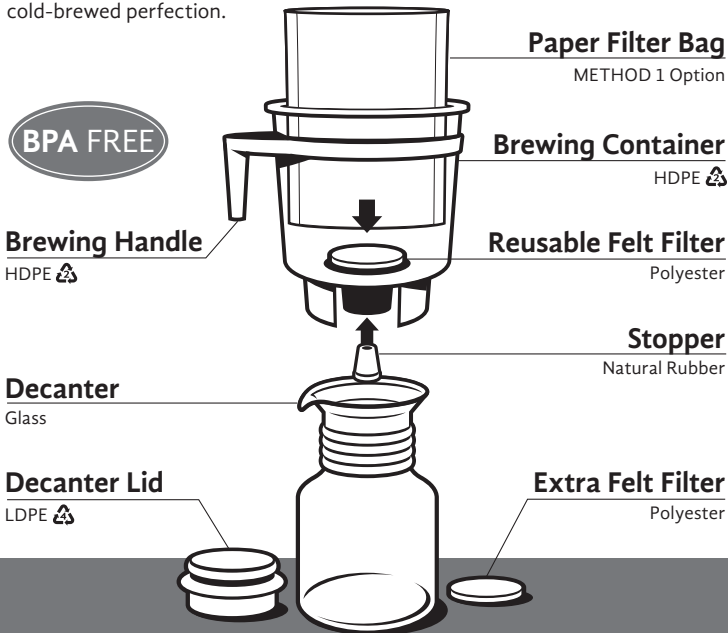
**Brewing Guide**

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# TODDY®

## COLD BREW SYSTEM PARTS LIST

Toddy's time tested cold-water brewing process unlocks the natural, delicious flavors of your favorite coffees and teas. The Toddy® Cold Brew System eliminates the bitterness associated with hot brewing methods. The result is a super-smooth cup that is less acidic and easier on your stomach while remaining just as flavorful. Served either steaming hot or iced cold, enjoy cup after cup of cold-brewed perfection.



The Toddy® Cold Brew System is proudly made in Loveland, Colorado, USA.

For questions or to reorder parts, call **888.863.3974** (in the USA) or **+1 (970) 493-0788** (international) or visit us online at **ToddyCafe.com**.

## 2 BREWING METHODS

### Paper Filter Bag + Reusable Felt Filter



Coffee Measurements

Tea Measurements

# 1

### METHOD 1: Toddy® Dual Filtration

- Recommended for easy clean up
- Most cold brew per batch
- Works with more coffee grind sizes and smaller tea leaves

12 oz (340 g) coarse-ground coffee  
+ 7 cups (56 fl. oz./1.65 L) water

8 oz (230 g) tea leaves  
+ 9 cups (72 fl. oz./2.13 L) water

### Reusable Felt Filter



Coffee Measurements

Tea Measurements

# 2

### METHOD 2: Toddy® Classic

- Our original tried-and-true method developed in 1964
- Polished cold-brew concentrate with virtually no sediment
- Requires only reusable felt filters

12 oz (340 g) coarse-ground coffee  
+ 7 cups (56 fl. oz./1.65 L) water

8 oz (230 g) of tea leaves  
+ 9 cups (72 fl. oz./2.13 L) water

# METHOD 1: COFFEE CONCENTRATE

For the best flavor, start with 12 ounces (340 g) of coarsely ground coffee and 7 cups (56 fl. oz./1.65 L) of filtered water by volume.



- 1 Fill** First, insert the stopper into the outside bottom of the brewing container; then, dampen the disc-shaped felt filter and insert it into the inside bottom of the brewing container.

Next, open the top of your paper filter bag and place the bag into the brewing container. Pour 12 ounces (340 g) of coarse-ground coffee into the bag, followed by 7 cups (56 fl. oz./1.65 L) of water. Stir coffee grounds gently with a spoon or spatula, to ensure saturation of grounds. Tightly twist the top of the bag to close it.



- 2 Brew** Steep your coffee grounds at room temperature 12 to 24 hours to create a smooth, rich flavor.

- 3 Filter** Remove the stopper and let your coffee concentrate flow into the glass decanter. Remove and discard paper filter and coffee grounds. Coffee concentrate will stay fresh for up to 2 weeks in your refrigerator.



- 4 Serve** We recommend starting with a ratio of 1 part coffee concentrate to 3 parts water, milk or soy. Mix to taste, making your coffee as strong or as weak as you prefer. For rich, smooth iced coffee, simply pour coffee concentrate and water, milk or soy over ice. Stir concentrate with steaming hot water for a flavorful yet gentle cup of hot coffee.

## METHOD 2: COFFEE CONCENTRATE

For the best flavor, start with 12 ounces (340 g) of coarsely ground coffee and 7 cups (56 fl. oz./1.65 L) of filtered water by volume.



- 1 Fill** First, insert the stopper into the outside bottom of the brewing container; then, dampen the filter and insert it into the inside bottom of the brewing container.

Next, add 1 cup (235 mL) of water into the bottom of the Toddy brewing container and 6 ounces (170 g) of ground coffee. Slowly pour 3 more cups (710 mL) of water over the grounds, in a circular motion. Wait 5 minutes, then add the remaining 6 ounces (170 g) of ground coffee. Finally, slowly add the last 3 cups (710 mL) of water. **DO NOT STIR** (stirring the bed of grounds can result in a clogged filter).

Lightly press down on the topmost grounds with the back of a spoon to ensure all grounds are wet.



- 2 Brew** Steep your coffee grounds at room temperature 12 to 24 hours to create a smooth, rich flavor.

- 3 Filter** Remove the stopper and let your coffee concentrate flow into the glass decanter - stays fresh for up to 2 weeks in your refrigerator.



- 4 Serve** We recommend starting with a ratio of 1 part coffee concentrate to 3 parts water, milk or soy. Mix to taste, making your coffee as strong or as weak as you prefer. For rich, smooth iced coffee, simply pour coffee concentrate and water, milk or soy over ice. Stir concentrate with steaming hot water for a flavorful yet gentle cup of hot coffee.

# METHOD 1: TEA CONCENTRATE

The Toddy® brewing container is designed to hold 8 ounces (225 g) of loose tea leaves and 9 cups (72 fl. oz./2.13 L) of water.



- 1 Fill** First, insert the stopper into the outside bottom of the brewing container; then, dampen the disc-shaped felt filter and insert it into the inside bottom of the brewing container as usual.

Next, open the top of your paper filter bag and place the bag into the brewing container. Pour 8 ounces (230 g) of tea leaves into the bag, followed by 9 cups (72 fl. oz./2.13 L) of water. Stir tea leaves gently with a spoon or spatula, to ensure saturation of the leaves. Tightly twist the top of the bag to close it.



- 2 Brew** Steep your tea leaves for 12 hours to create a smooth, vibrant flavor.



- 3 Filter** Remove the stopper and let your tea concentrate flow into the glass decanter. Remove and discard paper filter and tea leaves. Concentrate will stay fresh for up to 2 weeks in your refrigerator.

- 4 Serve** We recommend starting with a ratio of 1 part tea concentrate to 7 parts water, milk or soy. Mix to taste, making your tea as strong or as weak as you prefer. Serve hot or iced.

## METHOD 2: TEA CONCENTRATE

The Toddy® brewing container is designed to hold 8 ounces (225 g) of loose tea leaves and 9 cups (72 fl. oz./2.13 L) of water.



- 1 Fill** First, insert the stopper into the outside bottom of the brewing container; then, dampen the filter and insert it into the inside bottom of the brewing container.

Next, add 3 cups (710 mL) of water into the bottom of the Toddy brewing container and 4 ounces (115 g) of tea leaves. Slowly pour 3 more cups (710 mL) of water over the leaves, in a circular motion. Then, add the remaining 4 ounces (115 g) of tea leaves. Finally, wait 5 minutes and slowly add the last 3 cups (710 mL) of water. **DO NOT STIR** (stirring the bed of tea leaves can result in a clogged filter).

Lightly press down on the topmost tea leaves with the back of a spoon to ensure all tea leaves are wet.



- 2 Brew** Steep your tea leaves for 12 hours to create a smooth, vibrant flavor.



- 3 Filter** Remove the stopper and let your tea concentrate flow into the glass decanter - stays fresh for up to 2 weeks in your refrigerator.

- 4 Serve** We recommend starting with a ratio of 1 part tea concentrate to 7 parts water, milk or soy. Mix to taste, making your tea as strong or as weak as you prefer. Serve hot or iced.

# EASY CLEAN UP



- 1** | **Dispose** of the grounds or tea leaves (and paper filter bag, if using METHOD 1)



- 2** | **Remove** the reusable felt filter from the bottom of the brewing container.



- 3** | **Rinse** out the filter with water (no soap).



- 4** | **Immediately** place the damp filter in a resealable plastic bag and place in the freezer.



**Note:** Dishwasher safe. We do recommend hand washing your brewing container, glass decanter and rubber stopper for longest life.



# FREQUENTLY ASKED QUESTIONS



Visit us at [ToddyCafe.com](http://ToddyCafe.com) for a more complete set of FAQs. You can also ask a specific question via our web site or call us toll-free at 1.888.863.3974.

## **Q: How much concentrate will my Toddy® system produce each batch?**

**A:** If you are brewing 12 ounces of coffee, it should yield approximately 38 ounces of coffee concentrate. If you are making tea, your 8 ounces of tea leaves should produce approximately 50 ounces of tea concentrate. This should be just above the Toddy logo on your glass decanter.

## **Q: Where should I store my cold brew concentrate?**

**A:** To maximize freshness store your concentrate in your refrigerator using your glass decanter and lid.

## **Q: My Toddy® system won't drain. What should I do?**

**A:** To avoid clogging, make sure the coffee you use is coarsely ground. This will allow the water to saturate all of the grounds without clogging your filter. Also, when pouring your water over your grounds, do so gently to least disrupt them. If your filter does become clogged and drainage stops before full extraction is completed, using the rounded blunt end of a dinner knife, gently stick through the grounds until the tip hits the filter. Then gently scrape the top of the filter. Do not stir your coffee grounds or brew on an unsteady surface, as it may agitate the grounds. Try Toddy® Paper Filter Bags in your next batch to prevent felt filter clogging.

## **Q: My market doesn't sell coffee in 12 oz. sizes. Can I brew a full pound? Can I brew 8 oz.?**

**A:** Yes. To brew one pound (16 oz./450 g) of coffee, increase the amount of water added to the grounds to 9 cups (2.13 L). Please note - the brewing container will be very full, so use caution not to overflow. To brew 8 ounces (225 g) of coffee, decrease the water to 4.5 cups (1.07 L).

# FREQUENTLY ASKED QUESTIONS



**Q: How often should I change my reusable felt filter?**

**A:** The felt filter may be used up to 10 times (discard after 3 months). Toddy® Paper Filter Bags are for one-time use only. You may purchase new filters and other Toddy® genuine replacement parts from your local retailer, your favorite online supplier or at [ToddyCafe.com](http://ToddyCafe.com).

**Q: How should I grind my coffee beans?**

**A:** Use the coarsest grind setting for best results. If you purchase beans from a coffee shop, ask your barista to grind for French press. Many home grinders have no grind settings - grind your beans 75% of the time recommended for hot brew systems.

**Q: Can I use traditional paper filters in my Toddy® system?**

**A:** No, the Toddy® Cold Brew System requires specially designed felt and paper filters.

**Q: The instructions say to leave the grounds and water undisturbed. Some of the grounds clump up and resist getting wet, thus remaining dry after I add the water. Should I stir to wet all the coffee grounds?**

**A:** Yes, you can stir the grounds if using the paper filter (Method 1). Stirring is not recommended for Method 2 as the felt filter may clog.

**Q: How can I best protect my Toddy® system for longtime use?**

**A:** Follow our easy clean up practices found below to get the most out of your Toddy® system. When removing your filter, push a round, thin object through the bottom of the brewing container. Do not use anything sharp as may cause leakage during brewing. Keep your Toddy® brewing container away from extreme temperatures and do not push your rubber stopper in too hard to prevent cracking and leakage.

# FREQUENTLY ASKED QUESTIONS



**Q: Can I drink cold brew concentrate hot?**

A: Your Toddy® Cold Brew System makes a delicious concentrate for hot coffee as well as iced. We recommend 1 part concentrate to 3 parts steaming hot water for a flavorful yet gentle cup of hot coffee.

**Q: Can I use a knife from the bottom of the brew container to remove the felt filter?**

A: We recommend removing the felt filter with your hands instead of using a knife or other sharp utensil from the underside. You can also use a straw or chopstick if you have those items available.

**Q: How hard must I push the stopper in to seal the brew container?**

A: We recommend gently pressing the stopper into place and turning it a quarter turn to seal. No need to use a great deal of pressure.

**Q: Does my Toddy® Cold Brew System have a warranty?**

A: Toddy offers a one-year warranty for defects in material or workmanship on our products with a valid proof of purchase from an authorized re-seller. Please contact us at 888.863.3974 or online at [ToddyCafe.com](http://ToddyCafe.com).

**Q: What else can I make with the concentrate from my Toddy® Cold Brew System?**

A: We're delighted to introduce a unique collection of food and beverage recipes using cold-brewed coffee and tea. Please see our exclusive recipes online at [ToddyCafe.com](http://ToddyCafe.com).

**TODDY®**



**Questions? | Recipes! | Reorder!**

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